

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
March 13, 2017, 7:00 PM Curwood Castle

- CALL TO ORDER:** ACTING CHAIR TRACEY PELTIER CALLED THE MEETING TO ORDER AT 7:10 PM
- PRESENT:** COMMISSIONER CAROL VAUGHN, COMMISSIONER CAROLYN EBERT, COMMISSIONER HEATHER QUINN-DEASON, COMMISSIONER ANNIE LUDINGTON, COMMISSIONER ROBERT BROCKWAY, COMMISSIONER TRACEY PELTIER, COMMISSIONER KAREN KONG, DIRECTOR ROBERT DORAN
- ABSENT:** VICE CHAIR JENELLE STEELE-ELKINS, CITY COUNCIL REPRESENTATIVE SUE OSIKA
- APPROVAL OF AGENDA:** COMMISSIONER CAROL VAUGHN MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER CAROLYN EBERT. AYES ALL, MOTION CARRIED.
- TREASURER'S REPORT:** COMMISSIONER CAROLYN EBERT MOTIONED TO ACCEPT THE TREASURERS REPORT, SECONDED BY COMMISSIONER KAREN KONG. AYES ALL, MOTION CARRIED
- APPROVAL OF FEBRUARY 2017 MINUTES** COMMISSIONER CAROL VAUGHN MOTIONED TO ACCEPT THE JANUARY, 2017 MINUTES, SECONDED BY COMMISSIONER HEATHER QUINN-DEASON. AYES ALL, MOTION CARRIED.
- CITIZEN COMMENTS:** NONE
- COMMUNICATIONS:** Director Robert Doran announced the resignation of Chair Jennifer Mahoney. We would like to thank Commissioner Mahoney for her many years of service to the Commission. Director Doran pointed out the great article in the Argus Press about the Commission, written by Sally York.

DIRECTORS REPORT:

Director Doran showed the Commission the two restored paintings from Lis Conservation. He also shared with them the lighting fixture Ludington Electric suggested for the lighting of the paintings.

OLD BUSINESS

- Final proposal from Patrice Martin of Innovative Community Solutions was reviewed by the Commission. The Commission was reminded about the on-line survey in preparation of the planning session. **CAROL VAUGHN MADE THE MOTION TO ACCEPT THE PROPOSAL FROM INNOVATIVE COMMUNITY SOLUTIONS IN THE AMOUNT OF \$2,181, SECONDED BY COMMISSIONER HEATHER QUINN-DEASON. AYES ALL, MOTION CARRIED.**
- Director Doran reviewed the Advance History Placement Exhibition for High School Honors Students. The students have picked out artifacts from the Commission's archives and are ready to begin the research and narrative building process of the exhibition.
- Director Doran reviewed the final 2016 initiatives and calendar of events for the Commission. They are as follows:
 - New Electric in Great Room and 1st floor turret and art lights at the Castle
 - Ongoing Painting Restoration
 - June 1 – US History Advanced Placement High School Student Exhibition –Curwood Festival weekend – Lower Level Curwood Castle
 - June 1 – New Museum Narrative at Curwood Castle – to match Comstock Pioneer Cabin and Woodard Paymaster Building and what we did last year with Made in Owosso –Curwood Festival weekend. Partially sponsored by the Curwood Festival

- June 15, 22 & 29 and July 13, 20 & 27 – Curwood Castle Farmers Market Festival – partnership with Downtown Owosso Farmers Market, The Mitchell Amphitheater and Shiawassee Arts Council
- August 3 – Moonlight Market – Light Up the Sky! Evening market with food, entertainment and a luminary parade, 50 vendors and 5K people in attendance
- September 16 – Historic Home Tour partnership with Shiawassee Arts Center
- September 16 – “James Oliver Curwood: Movie Pioneer & Imagineer” Exhibition at the Castle –
- December 7 – Holiday Party & Silent Auction
- New electric and art lights for Castle were approved by City Council.
- The Owosso Historical Commission wishes to again thank Chris Poag and Weather Vane Roofing for their generous donation of a new roof for the Woodard Paymaster Building. The total amount of the labor and materials was \$5,800. A special proclamation and letter of thanks will be sent to the Chris Poag along with the March 6, 2017 transcript from City Council with Mayor Chris Eveleth personally thanking Weather Vane Roofing.

NEW BUSINESS:

- The Commission reviewed and discussed the OHC fiscal 2017/2018 budgets. The new budget was acknowledged and will be the subject of further discussion during the strategic planning process.
- SAC and the OHC are going to share a membership with Circle Michigan in order to market and bring bus tours to the Curwood Castle Park. The membership fee is \$550, which SAC and OHC will split. **COMMISSIONER KAREN KONG MADE THE MOTION TO SPLIT THE MEMBERSHIP FEE WITH SAC IN THE AMOUNT OF \$275, SECONDED BY COMMISSIONER ANNIE LUDINGTON. AYES ALL, MOTION PASSED.**
- SAC and OHC are going to partner on the 2017 Historic Home Tour. All the expenses and proceeds will be evenly split between both organizations.
- SAC and OHC are going to share a half page ad in the 2017 CVB Guide, in the amount \$705. The shared cost is \$353.50 each. **COMMISSIONER CAROL VAUGHN MADE THE MOTION TO SHARE THE COST OF THE CVB GUIDE AD WITH SAC IN THE AMOUNT OF \$353.50, SECONDED BY COMMISSIONER KAREN KONG. AYES ALL, MOTION CARRIED.**
- Committee reports were put on hold pending the strategic planning session on Sunday, March 19.
 - Education
 - Merchandising
 - Volunteers
 - Facilities
 - Marketing & Social Media
 - Fundraising
 - Exhibitions and Events
 - Acquisitions

CITIZEN COMMENTS: NONE

ADJOURN: COMMISSIONER TRACFEY PELTIER MOVED TO ADJOURN AT 8:10 PM, SECONDED BY COMMISSIONER CAROL VAUGHN. AYES ALL, MOTION CARRIED.